


Shelton Junior School



Intimate Care Policy

Headteacher Approval  Name: Mr Jon Bacon Date: 21/11/2024	Governor Approval DELEGATED TO HEADTEACHER	Shelton Junior School <i>Intimate Care Policy</i> Last Reviewed: Nov 2024 Review date: Nov 2025
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Policy review dates and changes

Date	By whom	Summary of changes made

Contents

Policy review dates and changes	2
Intimate care policy Rationale and Aims	4
Roles and Responsibilities.....	4
Appendix 1	5
Appendix 2	6
Appendix 3	7

Intimate care policy Rationale and Aims

Intimate care is any assistance that involves touching a child while carrying out a procedure that most children are able to do for themselves but some are unable to manage without help. This may involve help with eating, drinking, dressing, and matters of personal hygiene such as washing and toileting. In some instances more specialised intimate assistance may be needed for children with physical or medical difficulties.

This policy aims to:

- Safeguard the dignity, rights and well-being of children;
- Provide guidance, support and protection to staff; and
- Reassure parents that their children are cared for and protected.

Roles and Responsibilities

- The school is committed to ensuring that all staff undertake their responsibilities in such a way that the rights, dignity and welfare of the children is protected.
- The school is committed to ensuring that staff undertaking these responsibilities are supported by policy, training and monitoring.
- All school staff receive child protection training, undertake to help children do as much as possible for themselves and develop each child's ability to achieve independence.
- Staff receive appropriate specialised training and are provided with facilities and equipment to ensure safety, privacy and dignity.
- Parents must give consent for regular and ongoing intimate care (appendix 1 consent agreement)
- Parents, staff and the pupil contribute to an intimate care plan (appendix 2) which is drawn up for each child requiring such assistance, and is carefully planned and agreed in consultation with parents and child.
- Staff working with the individual pupil are responsible for keeping an up to date intimate care record (appendix 3)
- Provision is monitored and regularly reviewed by the SENDco to ensure that policy and procedure is adhered to, and that children and staff remain comfortable with the school's arrangements.


Appendix 1



Shelton Junior School Parent Intimate Care Agreement

Child:	
DoB:	
Address:	
Parent/guardian:	
I/we give permission for the assistance detailed overleaf to be provided to my/our child, and will advise the school of any change that may affect this provision.	
Signed:	
I, the child, give permission for the assistance detailed overleaf to be provided to me.	
Signed:	

Appendix 2

		<h3>Shelton Junior School Parent Intimate Care Plan</h3>	
Pupil:		DoB:	
Diagnosis:			
Assistance:			
Timetable:			
Persons assisting:			
Alternative arrangements:			
Location/equipment:			

Designation	Signed	Date
Parent		
Pupil		
Assistant/s		
Principal		

Appendix 3



Shelton Junior School Parent Intimate Care Record

Pupil:

Date / Time	Care	Signature 1	Signature 2

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