Shelton Junior School

Together, we learn, trust & succeed.

Feedback and Marking Policy

Headteacher Approval	Governor Approval	Shelton Junior School
JPBacon	*SK Phillips*	*Feedback and Marking Policy*
Name: Mr Jon Bacon	**Name:** Karen Phillips	
Date: 25/11/2021	**Date:** 25/11/2021	Last Reviewed: Nov 2021 Review date: Nov 2022

Policy review dates and changes

Date	By whom	Summary of changes made

Contents

Marking & Feedback Policy

Marking and feedback is an important and valued part of Assessment for Learning and is used as a tool to improve teaching and learning.

Aims

- Teachers do not write anything in a book unless it improves learning
- Pupils are aware of what they need to do to progress
- Time for editing and reflection is prioritised by teachers

Inclusion

Our school is an inclusive school. This means that equality of opportunity must be a reality for our children. All marking is individual to every pupil to further their individual learning.

Provision

All marking is completed in green pen with green and pink highlighters. The appendix shows the marking key that is used for all pieces of work. Our policy follows the following model:

1. Showing success. Tickled Pink – Pink highlighter.
2. Indicating areas for improvement. Green highlighter and pen
3. Giving opportunities for reflection – challenge questions or next steps →
4. Children responding purposefully and editing their work – purple pen

Using the WALT, which is communicated to children at the start of lessons, we mark and give feedback against the identified success criteria and use this to focus attention on the key ideas. The method we use to identify strengths and weaknesses will consist of:

- Tickled Pink highlighting where work meets or exceeds the success criteria.
- Green highlighting or marking symbols indicate (in moderation) where improvements could be made.
- Next steps are simple and clear – a word or phrase – additional verbal explanation is often provided alongside this
- Use of printed T4W toolkits at the end of an extended piece of writing may be used to support self-evaluation and teacher marking.
- Star Worthy work is celebrated and rewarded.

We believe it is vital that children have a planned opportunity to reflect on their learning and therefore include opportunities to respond to marking and feedback in our planning and timetables. Children add their improvements in purple pen so it is clearly visible.

Spellings

Incorrect spellings, especially of high frequency words are highlighted in green by the teacher and **SP** written in the margin. The chid will then respond in the margin in purple pen after finding out the correct spelling.

Self-Assessment and Peer Assessment

Peer and self-assessment form an important part of our marking and feedback process. Reflection is one of our Shelton Superpowers and used to encourage learners to think about their own strengths and weaknesses and how to improve. Children will mark peer's work respectfully and Teachers will check this for pupil error.

Marking Expectations

Extended Writing

- When starting extended writing, children look back at their work to find their step
- Extended writing is marked in depth
- Writing is edited by pupils in purple pen
- Every symbol for editing is responded to in purple pen
- Maximum of 3 spellings identified for correction
- Next step identified – word or phrase eg:

→ *paragraphs* **or** → *ambitious adverbs*

Maths, Literacy Key Skills and Wider curriculum

- Every piece of work is marked
- Peer marking is checked by a teacher – errors are adjusted
- Green highlighting, symbols for editing, and challenges in maths are responded to in purple pen

Talk 4 Writing

- Cold writes (when included as part of the writing process) are marked using the marking policy and 3 targets set using a next step arrow →
- Talk 4 Writing toolkits and Writing Assessment grids can be used for pupil self-assessment and teacher feedback
- Hot writes are marked using Writing Assessment grids
- Key targets for the next unit of writing are taken from the Writing Assessment grids to ensure skill gaps are addressed

Wider Curriculum Mark Scheme

	Tickled pink! This is correct.
	Take a look at this part again, spot the correction needed and edit with your purple pen.
	This part of your work shows a **deep understanding**
	This is star worthy work

Peer Marking

	We mark our peers' work in purple neatly and with respect

Self-assessment

We may use a smiley to show our confidence in the WALT:

☺ 😐 ☹

Maths Mark Scheme

	I'm tickled pink! This part of your work is correct.
	This part of your work shows a deep understanding.
	Take a look at this part again to spot the correction needed and edit appropriately with your purple pen.
→	Try this challenge to add depth to your understanding with your purple pen.
	This is star worthy work!

Teacher Communication

VF	Verbal feedback was given to you and you followed up in the lesson in pencil or later in purple pen.
PW	You completed this work with your partner.
GW	You completed this work in a group led by an adult.

Self-assessment

We use a smiley to show our confidence in the WALT:

☺ 😐 ☹

English Mark Scheme – LKS2

	I'm tickled pink! This part of your work is correct
	This part of your work shows a deep understanding
	Take a look at this part again to spot the correction needed and edit appropriately with your purple pen
→	Try this challenge to add depth to your understanding with your purple pen
★	This is star worthy work!

Symbols for Editing in the margin (correct in purple pen)

P CL FS	Punctuation errors
sp	Spelling mistake
t	Change the tense
∧	Word missing
( )	Edit this section
//	New paragraph needed
↑	Improve your vocabulary choice

Teacher Feedback

VF	*PW*	*GW*
Verbal feedback was given to you and you followed up in the lesson in pencil or later in purple pen	You completed this work with your partner	You completed this work in a group led by an adult.

English Mark Scheme – UKS2

	I'm tickled pink! This part of your work is correct
	This part of your work shows a deep understanding
→	Try this challenge to add depth to your understanding with your purple pen
★	This is star worthy work!

Symbols for Editing in the margin (correct in purple pen)

P	Punctuation errors
sp	Spelling mistake
t	Change the tense
^	Word missing
( )	Edit this section
//	New paragraph needed
↑	Improve your vocabulary choice

Teacher Feedback

VF	*PW*	*GW*
Verbal feedback was given to you and you followed up in the lesson in pencil or later in purple pen	You completed this work with your partner	You completed this work in a group led by an adult.

Self-assessment

We may use a Talk for Writing Toolkit or Writing Assessment grid to self-assess our work.